The MAGIK Program is specifically intended to fund collaborative efforts between nonprofit organizations serving our community, artists, and youth.

<table>
<thead>
<tr>
<th>Grant Category</th>
<th>Description</th>
<th>Maximum Ask</th>
<th>Timeline</th>
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<tbody>
<tr>
<td>Collaborative Arts Project</td>
<td>Art installation, performance or project that has the direct involvement of youth in the Arts Council’s service area</td>
<td>$9,000.00</td>
<td>The project must be completed within 24 months from receipt of the award letter</td>
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**Eligibility**

- Nonprofit organizations that serve the community in the Arts Council’s service area. (call us to confirm qualification)
- The project will include youth in an age-appropriate way
- Collaboration must be demonstrated between the community/the arts/our youth
- Participating artists/organizations cannot be funded by the KADI, KADI Immediate Needs, or Arts Fund grant programs for the same project
- Applicants with unmet obligations on prior grants (of any program administered by the Arts Council), i.e., late or incomplete projects or final reports, may not apply without prior written permission

**Review Criteria**

Applications are worth a total of 100 points, distributed over the following criteria:

- **Artistic Benefit** - What are the artistic benefits on the community, artist(s), and youth? (30 points)
- **Collaborative Spirit** of the project - Do all parties contribute meaningfully? (25 points)
- **Inclusion of Youth** – What contribution do youth have in this project? Is it age-appropriate? (25 points)
- **Budget** - Does the budget include both income and expense? Does it include whether the other sources of income are secured or also pending? Does it balance? (20 points)

**Restrictions**

The MAGIK grant program does not fund the following:

- Retroactive/Reimbursement Funding
- Existing debt
- Fundraisers/general operating funds
- Food/Beverages for receptions

**Grant Application Instructions**

Applicants must apply using the e-grant system online at [https://kalamazooarts.slideroom.com](https://kalamazooarts.slideroom.com); no other forms of application are accepted. Applications can be submitted at any time. A review of each application will occur within 45 days of submission. Multiphase projects will be accepted. However, submissions to consider additional funding costs for the same phase of a project may not be considered; please call before submitting. If you have any questions about this system or any of its parts, please contact the Arts Council at 269.342.5059 during business hours (9a-5p Monday-Friday). All applicants are charged a non-refundable $5 processing and submission fee per application.
Before submitting, please be sure that all required attachments are included in the proper locations, and the proper format. Also, make sure that your Slideroom account information is updated – this will become the contact information we use to correspond with you. Incomplete or incorrect account information may result in a disqualified application.

The e-grant system application form will request that you submit the following information:

**INTRODUCTION:**
- Title of your project
- One sentence description of your project
- Dates of the project
- Professional website (if applicable)
- Amount requested ($9,000 maximum)

**PARTNERS:**
- Community Partners in the project – include all artists and other organizations involved in your project

**NARRATIVE:** In no more than three (3) pages, describe your proposal. You will be asked to upload this information in a PDF format.
- Provide a brief synopsis of the project. Tell us the who, what, where, when, why, and how.
- Describe the project’s artistic benefit on the community, the artists, and the youth involved. What are the intended outcomes for each group?
- Describe the collaboration. How will each group contribute to the project? What do you hope they will gain from participating?
- Describe how the youth will be involved in the project.
- Project Management and Timeline. Are the parameters, timeline, and activities described logical and reasonably achievable within the framework of the project?

**BUDGET:** In one page, provide a line item budget of all revenue and expenses related to this project.
- You must use the template located at [www.kalamazooarts.org/grants](http://www.kalamazooarts.org/grants) to structure your budget.
- Revenues must equal expenses.
- Your project budget must include all sources of revenue for the project. Note whether the other sources are confirmed or still pending (applicant/artist cash is a revenue source and should be listed).
- Indicate how the MAGIK funding will be used in this project (see template).
- List in-kind expenses as revenue on the revenue side of your budget.
- You must provide a 100% match to your grant request. 25% of your match must be cash, and the rest can be in-kind goods or services.

**Supplemental Information**
Supplemental information is recommended to strengthen your proposal but is not required for this application. Any attachments you wish to upload for the panel’s consideration need to be in a PDF format. Examples of supplemental information could be letters of support, bios, or resumes of key staff or artists involved in the project, or work samples of the artist. A maximum of three attachments will be accepted.

**Questions? Please contact the Arts Council of Greater Kalamazoo**

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